

**CONCORDE ESTATES
COMMUNITY DEVELOPMENT DISTRICT**

AGENDA PACKAGE

OCTOBER 30, 2019

Concorde Estates Community Development District

Inframark, Infrastructure Management Services

210 North University Drive Suite 702, Coral Springs, Florida 33071 Phone: 954-603-0033 Fax: 954-345-1292

October 23, 2019

Board of Supervisors
Concorde Estates Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Concorde Estates Community Development District is scheduled to be held at 4:00 p.m. in the Concorde Estates Clubhouse, 3151 Georgian Bay Lane, Kissimmee, Florida. Following is the advance agenda for the meeting:

- 1. Roll Call**
- 2. Pledge of Allegiance**
- 3. Public Comments on Agenda Items (limited to 3 mins)**
- 4. Staff Report - Site/Field Manager's Report**
 - A. Discussion of Weekly Clubhouse Attendant Report
 - B. Monthly Field Manager's Report
 - C. Consideration of Splash Pad Repair Proposal
 - D. Consideration of Capital Land Proposal for Removal of Mulch
 - E. Consideration of Capital Land Proposal for Removal of Moss
 - F. Consideration of Proposal for Access Control System (Under Separate Cover)
- 5. Engineer's Report**
 - A. Update on SFWMD Permit
 - B. Update on Austin Environmental Report
- 6. Attorney's Report**
 - A. Report on 2nd Off-Set Letter to Duval Landscape
 - B. Update on Foreclosures
 - C. Update on Notice to Avex Homes
 - D. Resolution 2020-1 Setting Public Hearing Rules and Regulations
 - E. Update on ADA Website Compliance Contract
 - F. Update on Envera Contract Negotiation
- 7. District Manager's Report**
 - A. Consent Agenda
 - i. Minutes of the September 25, 2019 Meeting
 - ii. Financial Statements
 - iii. Motion to Assign Fund Balance
 - iv. Resolution 2020-2 Budget Amendment
 - B. Ratification of Chair Authorized Expenses Between Meetings
 - i. Fountain Repair
 - ii. Tree Removal
 - iii. ATV Gate
- 8. Supervisors' Requests and Comments**
- 9. Audience Comments**
- 10. Adjournment**

Enclosed are attachments available for the above agenda. Additional items may be provided under separate cover when they become available or they will be distributed at the meeting.

The balance of the agenda is routine in nature and staff will present and discuss their reports at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,

Kristen Suit

Kristen Suit, District Manager

Fourth Order of Business

4B



Field Management Report

Splash Pad

An estimate from Lexington Pools was provided and presented for consideration.

Pool Gates

District Counsel was working with Envera to get to an agreement. Chairman asked me to continue looking for another company. A proposal from SERVUS@ was provided for consideration

Lake Fountain (front of clubhouse)

A proposal to repair control box and wiring was provided by Estate Lake Management.

Playgrounds

Contract is fully executed Creative Playthings is working on permits and ordering equipment..

Tennis Court

Contract is fully executed. AAA Court is scheduled to commence work during last week of October.

Pool Area

Landscaping enhancements were completed.

Lakes

Sitex have been managing lakes and picking up trash on every visit. No major concerns with lakes.

Landscaping

See attached Landscaping Review from Inframark and Monthly Report from Capital Land

Purchase of ATV/Mule

Mule was purchased and stored at clubhouse. A gate and camera will be installed for security purposes

Wrist bands

Wrist bands were purchased for pool access control as per Board of Supervisor's instruction

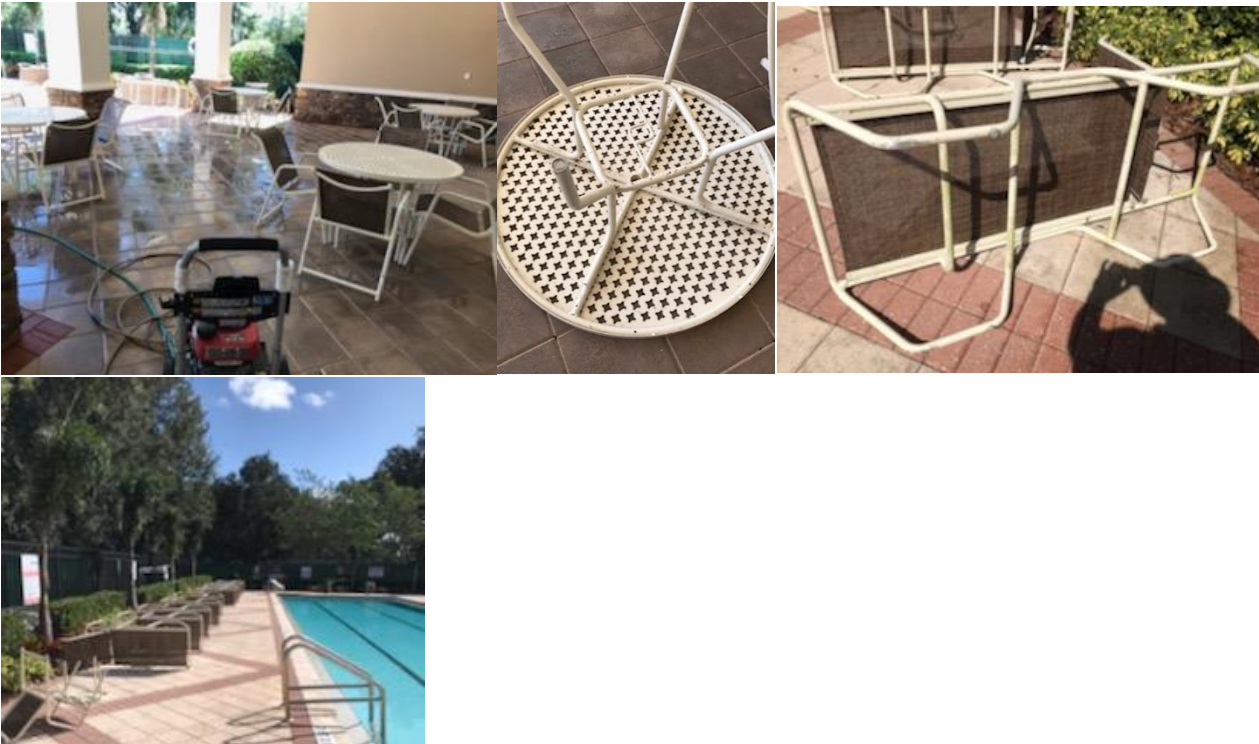
Work Order Status Update

Work Order Status Update

Repaired suffix throughtout the clubhouse




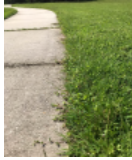





Pressure washed pool deck furniture and ceiling



Performed Community Review (see Field Mangement Report)

Performed Landscaping review (see Landscaping Review)

Inframark Landscaping Review

Concorde Estates Landscaping Review							
Issue	Location	Date of Drive-thru	Status	Field Manager Comments	Photos	Capital Landscaping Plan of Action	
Weeds control.	At Coastal View Ct.	10/14/2019	Completed	As per contract provide the spray of weeds service in the street cracks, between curb and asphalt and CDD sidewalk. This issue is present after three month			
Edging	At Coastal View Ct.	10/14/2019	Not completed	Edging not completed the all.			
Mowing	At Coastal View Ct.	10/14/2019	Completed	Mowing not completed.	 Image		
Beds (weed control)	At Grasmere View Pkwy.	10/14/2019	Completed	Poor beds details service. Two consecutive months with presence of weed.			
Tree Branches.	At Saint Clair St.	10/14/2019	Not completed	Several Tree branches hanging over the sidewalk. Provide schedule for this task.			
Tree Branches.	At Greatbear Way	10/14/2019	Not completed	Tree branches hanging over the sidewalk			
Trimming	At Pleasant Hill	10/14/2019	Ongoing	Trimming the plants near to the wall is pending for services. Two month and the service is not completed.			

Beds (weed control)	At Pleasant Hill	10/14/2019	Ongoing	Poor beds details service. Two consecutive months with this issue. Complete in accordance to contract.		
Beds (weed control)	At Pleasant Hill Both side entrances	10/14/2019	Ongoing	Poor beds details service. Two consecutive months with this issue. Complete in accordance to contract.		
Beds (weed control)	At Coastal View Ct.	10/14/2019	Not completed	Poor beds conditions. Address ASAP		
Mowing	Throughout the community	10/14/2019	Ongoing	Complete service behind PVC fence		
Weed control.	Throughout the community	10/14/2019	Not completed	Weeds between cracks on sidewalks. Address ASAP		
Brown spot on the sod.	Left side of the recreation center(Grasmere view Pkwy)	10/14/2019	Not completed	Brown spot on the St. Augustine sod.		
			Not completed	Sicamore tree present angle of inclination and possible detachment of roots, provide proposal to remove and install 50 gal. tree.		

Brown spot on the sod.	Throughout the community	10/14/2019	Not completed	Brown spot on the St. Augustine sod.		
Weeds control.	At Grasmere View Pkwy.	10/14/2019	Ongoing	Weeds growing over the trees and small plants. This issue consistent for the last two months.		

Capital Land Monthly Report

Legend:

VBC-Volley Ball Court

PP-Pocket Park

TC-Trash Can

EM-Easement

DP-Dog Park



Concorde Estates CDD Monthly Report

October.2019

Detail Da Mow Crews

Main Entrances, 1/2 Blvd		3-Oct	Oct 3,10,17,24,31	<u>Pine Bark Mulch</u>
Clubhouse, 1/2 Blvd	VBC, TC	10-Oct	Oct 3,10,17,24,31	
3181 Stonington Run	PP,TC	17-Oct	Oct 3,10,17,24,31	
3101 Duxbury Dr	PP,TC	17-Oct	Oct 3,10,17,24,31	<u>Annuals</u>
2991 Stonington Run	Pond	17-Oct	Oct 3,10,17,24,31	N/A
3207 Hopewell Dr	PG,DP,TC	17-Oct	Oct 3,10,17,24,31	
3201 Rydal Water Way	PP,TC	17-Oct	Oct 3,10,17,24,31	<u>Proposals</u>
2804 Grasmere View Pkwy	cul de sac	17-Oct	Oct 3,10,17,24,31	Edging Install
2440 Tradewinds Dr	cul de sac	17-Oct	Oct 3,10,17,24,31	Old mulch removal
2351 Tradewinds Dr	DP,TC	17-Oct	Oct 3,10,17,24,31	Tennis court moss cleanup
3209 Jackson Grey Rd	PP	17-Oct	Oct 3,10,17,24,31	Irrigation Repairs
2260 Tradewinds Dr	Pond	17-Oct	Oct 3,10,17,24,31	<u>Plant Insects</u>
3000 Harbor View Ln	2 Ponds	24-Oct	Oct 3,10,17,24,31	
3141 Oyster Bay Ln	Lift Station	24-Oct	Oct 3,10,17,24,31	
3131 Rocky River Rd	PP	24-Oct	Oct 3,10,17,24,31	<u>Turf Weeds</u>
3130 Rocky River Rd	PP	24-Oct	Oct 3,10,17,24,31	
2331 Marshfield Preserve Way	Easement	24-Oct	Oct 3,10,17,24,31	
2351 Marshfield Preserve Way	Pond,EM	24-Oct	Oct 3,10,17,24,31	<u>Turf Insects</u>
3150 Seasalt Dr	EM	24-Oct	Oct 3,10,17,24,31	
3208 Olivia Breeze Dr	PP,TC	24-Oct	Oct 3,10,17,24,31	
3220 Jubilee Rd	Pond,EM	24-Oct	Oct 3,10,17,24,31	<u>Turf Disease</u>
2770 Marshfield Preserve Way	Bridge 1	24-Oct	Oct 3,10,17,24,31	
2820 Marshfield Preserve Way	Bridge 2	24-Oct	Oct 3,10,17,24,31	
2890 Marshfield Preserve Way	Pond,EM	24-Oct	Oct 3,10,17,24,31	<u>Problem Areas</u>
2990 Marshfield Preserve Way	Easement	24-Oct	Oct 3,10,17,24,31	
3461 Marshfield Preserve Way	2 Pine Trails	24-Oct	Oct 3,10,17,24,31	
3441 Marshfield Preserve Way	Lift Station	24-Oct	Oct 3,10,17,24,31	<u>Heavy Leaf Litter</u>
3000 Greatbear Way	PP,TC	31-Oct	Oct 3,10,17,24,31	
3041 Palemero Rose Way	2 Pine Trails	31-Oct	Oct 3,10,17,24,31	
3080 Palemero Rose Way	Pond,EM	31-Oct	Oct 3,10,17,24,31	<u>Fertilization</u>
3211 Marshfield Preserve Way	Easement	31-Oct	Oct 3,10,17,24,31	

Sitex Aquatics Monthly Report

CONCORDE ESTATES COMMUNITY DEVELOPMENT DISTRICT

OPERATIONS & MAINTENANCE HIGHLIGHT

SITEX AQUATICS MANAGEMENT REPORT

October 2019

All ponds were treated for shoreline vegetation as needed with a custom grass mix targeted for specific species present. All ponds had trash removed as well.

POND1- Hydrilla and algae treated.

POND2- Algae spot treated

POND3- Algae and Grasses treated

POND4- Hydrilla and Algae spot treated

POND5- Algae and Grasses spot treated

POND6- Algae treatment

POND7- Hydrilla and Algae treated

POND8- Algae and Grasses spot treated

POND9- Hydrilla Shoreline grasses treated

POND10- Algae treated

ADDITIONAL NOTES:

We have had a pretty dry month resulting in low water levels. This has allowed us to treat several ponds with exposed underwater vegetation. Everything has been treated & may require a follow up. Please don't hesitate to reach out to my staff or myself if you need anything at all.

Regards

Brian Fackler

Sitex Aquatics LLC.

Health Dept. Pool Inspection Report

STATE OF FLORIDA
DEPARTMENT OF HEALTH
COUNTY HEALTH DEPARTMENT
PUBLIC POOL AND BATHING PLACE
INSPECTION REPORT

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1 of 2

Facility Information

RESULT: Satisfactory

Permit Number: 49-60-1485472
Name of Facility: Concorde Estates CDD - Water Activity
Address: 3151 Georgian Bay Lane
City, Zip: Kissimmee 34746

Correct By: None
Re-Inspection Date: None

Type: Water Activity
Owner: Concorde Estates Community Development District
Person In Charge: Inframark (Ariel Medina 281-831-0139) Phone: (407) 472-2471
PIC Email: russ.simmons@inframark.com
Pool Operator: Churchills Group Phone: (407) 501-5720

Inspection Information

Purpose: Reinspection
Inspection Date: 10/17/2019

Begin Time: 11:00 AM
End Time: 11:30 AM

Additional Information

22. Free Chlorine	10	VOLUME	700
23. pH	7.6	POOL LOAD	28
24. Chlor. Stabilizer	0	FLOW RATE	140
33. Flowmeter	50	NIGHT SWIM	No
34. Thermometer	83	FILTER TYPE	CV

Items checked are not in compliance with Chapter 386 or 514, Florida Statutes, or Chapter 64E-9 or 64E-10, Florida Administrative Code. These violations must be corrected by the date indicated to avoid closure, administrative fines, or other legal actions. Florida Building Code (FBC) violations are reported to the local building official, and depending upon risk severity, the Department of Health may close the pool or rescind the operating permit.

Violation Markings

POOL AREA	17. Rules Posted	32. Vacuum Cleaner-FBC
1. Water Clarity/Algae Control	18. Certification	33. Flowmeter
2. Deck/Walkways	SANITARY FACILITIES	34. Thermometer
3. Tile/Pool Finish	19. Supplies 64E-10, FAC	35. Pressure/Vacuum Gauge
4. Depth Markers-FBC	20. Clean 64E-10, FAC	36. Equip. Room
5. Handrail/Ladder-FBC	WATER QUALITY	37. Cross Connection
6. Step Markings-FBC	21. Approved Test Kit	38. Gas Chlorine Eq.-FBC
7. Suction Outlets-514.0315(1)	22. Free Chlor./Brom.	39. Waste Water - FBC
8. Gutter Grates/Skimmer-FBC	23. pH	40. D.E. Separator-FBC
9. Lighting	24. Chlor. Stabilizer	41. Other Equipment
10. No Dive Markings-FBC	25. Spa Requirements-ORP	42. Equip. Change-FBC
11. Diving Board-FBC	EQUIPMENT ROOM	43. Approved Chemicals
12. Pool Cover	26. Wading Pool-Quick Dump	44. Maintenance Log
13. Pool Side Shower-FBC	27. Water Level/Control	45. Inspection Posted
POOL SAFETY	28. Disinfection Feeder/Generator	46. Safety-514.0315(2)
14. Life Hook(s) w/Pole	29. pH Feeder	47. Fences/Gates- FBC
15. Life Ring(s) w/Rope	30. Chem. Container Label-FBC	48. Other
16. Safety Line	31. Filter / Pump	49. Other

NOTE: It is unlawful to modify a public pool or its equipment without prior approval from the local building department and submitting an application to DOH.

Inspector Signature:

Sue Joy

Client Signature:

Enal

STATE OF FLORIDA
DEPARTMENT OF HEALTH
COUNTY HEALTH DEPARTMENT
PUBLIC POOL AND BATHING PLACE
INSPECTION REPORT

Agenda Page 18



2 of 2

General Comments

Violations corrected from last inspection.

Please update signs to reflect criteria attached to inspection report, please, by next routine inspection.

Email Address(es): Kevin.Jeffries@churchillsgroup.com;
ConcordeestatesCDD@gmail.com;
ariel.medina@inframark.com

DOH Web Page For Pools: <http://www.floridahealth.gov/environmental-health/swimming-pools/index.html>

Violations Comments

No Violation Comments Available

Inspection Conducted By: Peggy Folz (949268)
Inspector Contact Number: Work: (407) 742-8618 ex.
Print Client Name:
Date: 10/17/2019

Inspector Signature:

Client Signature:

STATE OF FLORIDA
DEPARTMENT OF HEALTH
COUNTY HEALTH DEPARTMENT
PUBLIC POOL AND BATHING PLACE
INSPECTION REPORT

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1 of 2

Facility Information

RESULT: Satisfactory

Permit Number: 49-60-00766
Name of Facility: Concorde Estates CDD - Pool
Address: 3151 Georgian Bay Lane
City, Zip: Kissimmee 34746

Correct By: None
Re-Inspection Date: None

Type: Public Pool > 25000 Gallons
Owner: Concorde Estates Community Development District
Person In Charge: Inframark Phone: (407) 343-4411
PIC Email: russ.simmons@inframark.com
Pool Operator: Churchills Group Phone: (407) 346-1763

Inspection Information

Purpose: Routine
Inspection Date: 10/17/2019

Begin Time: 10:30 AM
End Time: 11:00 AM

Additional Information

22. Free Chlorine	5.5	VOLUME	84500
23. pH	7.4	POOL LOAD	102
24. Chlor. Stabilizer	0	FLOW RATE	510
33. Flowmeter	490	NIGHT SWIM	
34. Thermometer	86	FILTER TYPE	DEV

Items checked are not in compliance with Chapter 386 or 514, Florida Statutes, or Chapter 64E-9 or 64E-10, Florida Administrative Code. These violations must be corrected by the date indicated to avoid closure, administrative fines, or other legal actions. Florida Building Code (FBC) violations are reported to the local building official, and depending upon risk severity, the Department of Health may close the pool or rescind the operating permit.

Violation Markings

POOL AREA	17. Rules Posted	32. Vacuum Cleaner-FBC
1. Water Clarity/Algae Control	18. Certification	33. Flowmeter
2. Deck/Walkways	SANITARY FACILITIES	34. Thermometer
3. Tile/Pool Finish	19. Supplies 64E-10, FAC	35. Pressure/Vacuum Gauge
4. Depth Markers-FBC	20. Clean 64E-10, FAC	36. Equip. Room
5. Handrail/Ladder-FBC	WATER QUALITY	37. Cross Connection
6. Step Markings-FBC	21. Approved Test Kit	38. Gas Chlorine Eq.-FBC
7. Suction Outlets-514.0315(1)	22. Free Chlor./Brom.	39. Waste Water - FBC
8. Gutter Grates/Skimmer-FBC	23. pH	40. D.E. Separator-FBC
9. Lighting	24. Chlor. Stabilizer	41. Other Equipment
10. No Dive Markings-FBC	25. Spa Requirements-ORP	42. Equip. Change-FBC
11. Diving Board-FBC	EQUIPMENT ROOM	43. Approved Chemicals
12. Pool Cover	26. Wading Pool-Quick Dump	44. Maintenance Log
13. Pool Side Shower-FBC	27. Water Level/Control	45. Inspection Posted
POOL SAFETY	28. Disinfection Feeder/Generator	46. Safety-514.0315(2)
14. Life Hook(s) w/Pole	29. pH Feeder	47. Fences/Gates- FBC
15. Life Ring(s) w/Rope	30. Chem. Container Label-FBC	48. Other
16. Safety Line	31. Filter / Pump	49. Other

NOTE: It is unlawful to modify a public pool or its equipment without prior approval from the local building department and submitting an application to DOH.

Inspector Signature:

Sue Joby

Client Signature:

Enal

STATE OF FLORIDA
DEPARTMENT OF HEALTH
COUNTY HEALTH DEPARTMENT
PUBLIC POOL AND BATHING PLACE
INSPECTION REPORT

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2 of 2

General Comments

Water level adjusted during inspection process.

No other violations observed.

Email Address(es): Kevin-Jeffries@churchillsgroup.com;
ariel.medina@inframark.com;
russ.simmons@inframark.com

DOH Web Page For Pools: <http://www.floridahealth.gov/environmental-health/swimming-pools/index.html>

Violations Comments

No Violation Comments Available

Inspection Conducted By: Peggy Folz (949268)
Inspector Contact Number: Work: (407) 742-8618 ex.
Print Client Name:
Date: 10/17/2019

Inspector Signature:

Sue Folz

Client Signature:

Enna

POOL RULES

- SHOWER BEFORE ENTERING.
- NO GLASS OR ANIMALS IN THE FENCED POOL AREA (OR 50 FEET FROM UNFENCED POOL).
- NO FOOD OR BEVERAGES IN POOL OR ON POOL WET DECK.
- MAXIMUM WATER TEMP. IS 104°F.
- DO NOT USE THE POOL IF YOU ARE ILL WITH DIARRHEA.
- DO NOT SWALLOW THE WATER, IT IS RECIRCULATED.
- BATHING LOAD: _____ PERSONS.
- POOL HOURS: _____ A.M. TO _____ P.M.

NO DIVING



FL-3

4C.


Lexington Pool & Maintenance, LLC

2869 Wilshire Drive
Suite # 202
Orlando, Florida 32835

Proposal

Proposal Date: 10/9/2019

Proposal #: 1592

Project:

Bill To:

Concorde Estates CDD
C/O Ariel Medina
313 Campus Street
Celebration, Florida 34747

Description	Est. Hours/Qty.	Rate	Total
Com-Pac Filtration Unit Fan not working, needs replacement fan	1	238.73	238.73T
Com-Pac Panel electrical wiring in need of cleaning and maintenance, requires contact cleaner and electrical grease on all components.	1	85.55	85.55T
Replacement of Splash Pad SPST Soft Switch	1	68.50	68.50T
Labor to perform above	3	85.00	255.00T
Labor to properly re-calibrate system to manufactures specs	2	85.00	170.00T
Note: Splash Pad Mushroom needs to be either made or replaced with a different water feature. Price to replace and/or replace mushroom with a different water feature to be determined with several prices. Inframark to approve when submitted			
Note: each item will be billed separately.			
No Sales Tax (Recurring)		0.00%	0.00
Total			\$817.78

Phone:	Fax:	E-mail
407-778-5055	407-778-5057	paul@lexingtonmanagement.net

4D.



PROPOSAL



Date: 5-6-19

PROPERTY:

Concorde Estates CDD
3151 Georgian Bay Ln
Kissimmee FL 34746

SCOPE OF WORK: Remove any old, tired looking mulch from the Landscape beds in any CDD maintained areas throughout Concorde Estates. Mulch will be removed and disposed of offsite.

Grand Total: \$2,860.00

Payment due within 15 days of completion of the above proposed work.

If there are any questions, please contact me at your earliest convenience.

An acceptance of this proposal within 30 days shall constitute a contract between us.
Beyond 30 days the above prices are subject to review.

Date of Acceptance _____

Estimated By: Jeff Helm

Signature

Jeff Helm

Signature:

4E.



PROPOSAL



Date: 5-6-19

PROPERTY:

Concorde Estates CDD
3151 Georgian Bay Ln
Kissimmee FL 34746

SCOPE OF WORK: Remove the moss off the fence surrounding the tennis court.



Grand Total: \$1,430.00

Payment due within 15 days of completion of the above proposed work.

If there are any questions, please contact me at your earliest convenience.

An acceptance of this proposal within 30 days shall constitute a contract between us.

Beyond 30 days the above prices are subject to review.

Date of Acceptance _____

Estimated By: Jeff Helm

Signature

Jeff Helm
Signature: _____

9830 Yawn Road
Dade City, FL 33525

WWW.CAPITALLAND.NET

Sixth Order of Business

6D.

RESOLUTION 2020-1

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CONCORDE ESTATES COMMUNITY DEVELOPMENT DISTRICT TO DESIGNATE DATE, TIME AND PLACE OF PUBLIC HEARING AND AUTHORIZATION TO PUBLISH NOTICE OF SUCH HEARING FOR THE PURPOSE OF ADOPTING AMENDED AND RESTATED RULES AND REGULATIONS; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Concorde Estates Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Osceola County, Florida; and

WHEREAS, the Board of Supervisors of the District (the “Board”) is authorized by Section 190.011(5), *Florida Statutes*, to adopt rules and orders pursuant to Chapter 120, *Florida Statutes*.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CONCORDE ESTATES COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. A Public Hearing will be held to adopt the District’s Amended and Restated Rules and Regulations on December 18, 2019, at 4:00 p.m., in the Concorde Estates Clubhouse, 3151 Georgian Bay Lane, Kissimmee, Florida.

SECTION 2. The District Secretary is directed to publish notice of the hearing in accordance with Section 120.54, *Florida Statutes*.

SECTION 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 30th day of October 2019.

ATTEST:

**CONCORDE ESTATES COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

Seventh Order of Business

7Ai.

**MINUTES OF MEETING
CONCORDE ESTATES
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Concorde Estates Community Development District was held on Wednesday, September 25, 2019 at 6:00 p.m. at the Concorde Estates Clubhouse, located at 3151 Georgian Bay Lane, Kissimmee, Florida.

Present and constituting a quorum were:

Victor Cruz	Chairperson
Michael Barbuck	Vice Chairman
Cesar Goyetche	Assistant Secretary
Basam Alli	Assistant Secretary (via telephone)
Martha Land	Assistant Secretary (via telephone)

Also present were:

Kristen Suit	District Manager
Tim Qualls	District Counsel
Tristan LaNasa	Young Qualls, P.A.
Steven N. Boyd	District Engineer
Ariel Medina	Field Supervisor
Frank Sanchez	Clubhouse Manager
Jeff Helm	Capital Land Management
Residents	

The following is a summary of the minutes and actions taken.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Suit called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Public Comments on Agenda Items

- Residents commented on landscape maintenance.

FOURTH ORDER OF BUSINESS

Staff Report- Site/Clubhouse Manager's Report

A. Discussion of Weekly Clubhouse Attendant Report

- Mr. Medina clarified that Mr. Sanchez will be generating the Clubhouse Attendant Report which contains the status report, task list and items pertaining to the pool and clubhouse.

B. Monthly Field Manager's Report

- Mr. Medina reviewed the monthly Field Management Report which was included in the agenda package.
- Mr. Qualls reported the Creative Playthings contract was fully executed. Permits to be obtained and a deposit paid as required.

The record will reflect Mr. Alli joined the meeting via telephone.

C. Consideration of Pool Access Arm Bands Proposal

- Pool Access Arm Band Proposals were reviewed.

On MOTION by Mr. Cruz seconded by Mr. Goyetche with all in favor the Pool Arm Band Proposal in the amount of \$780 was approved. 5-0

D. Consideration of Fountain Repair Proposal

- It was requested an additional proposal be obtained. This item was tabled to the October meeting.

E. Consideration of Splash Pad Repair Proposal

- The Churchills Group proposal for splashpad repairs was discussed. This item was tabled to the October meeting.

FIFTH ORDER OF BUSINESS

Engineer's Report

- Mr. Boyd reported the following:
 - He is working on obtaining the environmental report.
 - Mr. Randy Austin notified him they did the same permitting for another district for a \$2,500 fee to obtain the permit from the State to allow cleanup.
 - Biotech provided a fee of \$69,360 which includes doing all the physical work as well.
 - It was recommended the District proceed with permitting only; and then bid out the work to several companies to perform the physical work.
 - The annual inspection will be performed next month. He will obtain pricing for any necessary repairs to present to the Board at a future meeting.

SIXTH ORDER OF BUSINESS**Attorney's Report**

- Mr. Qualls reported the bond documents are silent as to soccer nets or fields. There is only a general provision in the documents requiring recreational equipment; it does not specify.

A. Report on 2nd Off-Set Letter to Duval Landscape

- Mr. Qualls reported Duval has retained counsel and are demanding payment for landscape services performed in the amount of \$18,937.13; \$10,355.13 of which has been paid within the last week. The offset claim was in the amount of \$8,584.
- Two letters have been sent to Duval stating they did not complete the services required by contract, so the District is entitled to keep that money under the contract.
- Mr. Goyetche will be the liaison to discuss this topic with District Counsel.

B. Update on Foreclosures

- Mr. Qualls provided an update on foreclosures noting a Motion for Summary Judgement has been filed.

C. Verification if Soccer Fields & Nets Included in Bond Documents

- This item was previously addressed.

D. Update on Notice to Avex Homes

- A letter was sent to Avex Homes regarding vehicles parked on and damaging CDD property; construction debris; and extension cords using District electricity.
- District Counsel is working on the terms of the Envera Access Control System contract with their attorney.

The record will reflect Mr. Boyd left the meeting.

SEVENTH ORDER OF BUSINESS**Manager's Report**

- Ms. Suit reported on the Egis Insurance Policy proposal in the amount of \$15,786 with a \$1,000 deductible for an additional premium cost of \$430.

On MOTION by Mr. Goyetche seconded by Mr. Barbuck with all in favor the Egis Insurance Policy Proposal in the amount of \$15,786 with a \$1,000 deductible was approved. 5-0

A. Consent Agenda**i. Minutes of the August 28, 2019 Meeting**

On MOTION by Ms. Land seconded by Mr. Barbuck with all in favor the Minutes of the August 28, 2019 Meeting were approved. 5-0

ii. Financial Statements

On MOTION by Mr. Cruz seconded by Mr. Barbuck with all in favor the August 2019 Financials and Check Register were accepted. 5-0

B. Consideration of LLS Tax Solutions Inc. Engagement Letters – Arbitrage Services Series 2011A-1, Series 2011A-2 and Series 2011B Bonds

On MOTION by Mr. Cruz seconded by Mr. Barbuck with all in favor the LLS Tax Solutions Inc. Arbitrage Services Engagement Letters for Series 2011A-1, Series 2011A-2 and Series 2011B were approved. 5-0

C. Consideration of FY 2019 Audit Engagement Letter with McDirmit Davis

On MOTION by Mr. Cruz seconded by Mr. Goyetche with all in favor the Fiscal Year 2019 Audit Engagement Letter with McDirmit & Davis was approved. 5-0

D. Consideration of ADA Website Compliance Proposals

- Proposals for ADA Website Compliance from Campus Suite and VGlobalTech were discussed.

On MOTION by Mr. Cruz seconded by Mr. Barbuck with all in favor the Campus Suite Proposal for ADA Website Maintenance and Compliance subject to review by District Counsel was approved. 5-0

E. Ratification of Chair Authorized Expenses Between Meetings

- Proposals from Enhanced Business Solutions for pool pump area work in the amount of \$2,700 and for extra rolls of privacy screening in the amount of \$500 were authorized between meetings.

On MOTION by Mr. Barbuck seconded by Mr. Goyetche with all in favor the proposals in the amount of \$3,200 were ratified. 5-0

- A Rulemaking Workshop is scheduled for 3:00 p.m. on October 30, 2019 with the regular meeting to follow at 4:00 p.m.

EIGHTH ORDER OF BUSINESS

Supervisors' Requests and Comments

- Mr. Cruz thanked staff for their work and the audience for attending meetings.

NINTH ORDER OF BUSINESS

Audience Comments

- Residents commented on landscape maintenance of the HOA lots; general maintenance; pool hours; and nets.
- District Counsel requested a motion from the Board regarding the 2019 Non-Ad Valorem assessments for the lots being foreclosed on, to be billed off roll; and direct collect by Inframark.

On MOTION by Mr. Cruz seconded by Mr. Goyetche with all in favor the 2019 Non-Ad Valorem Assessments for (36) Lots to be Billed Off Roll (Direct Collect) was approved. 5-0

TENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Barbuck seconded by Mr. Goyetche with all in favor the meeting was adjourned. 5-0

Assistant Secretary

Chairperson/Vice Chairperson

7Aii.

**Concord Estates
Community Development District**

*Financial Report
September 30, 2019*

CONCORDE ESTATES
Community Development District

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**Concorde Estates
Community Development District**

Financial Statements

(Unaudited)

September 30, 2019

Balance Sheet
September 30, 2019

ACCOUNT DESCRIPTION	GENERAL FUND	2004 DEBT SERVICE FUND	2011 DEBT SERVICE FUND	2017B DEBT SERVICE FUND	TOTAL
<u>ASSETS</u>					
Cash - Checking Account	\$ 132,213	\$ -	\$ -	\$ -	\$ 132,213
Assessments Receivable	65,335	-	20,102	-	85,437
Due From Other Funds	7,615	-	-	-	7,615
Investments:					
Money Market Account	837,401	-	-	-	837,401
Interest Fund (A-1)	-	-	7,615	-	7,615
Prepayment Account B	-	-	687	-	687
Prepayment Fund (A-2)	-	-	105,903	-	105,903
Reserve Fund (A-1)	-	-	322,813	-	322,813
Revenue Fund (A-1)	-	-	160,961	-	160,961
Revenue Fund (A-2)	-	-	56,029	-	56,029
Revenue Fund B	-	-	33	1,484	1,517
TOTAL ASSETS	\$ 1,042,564	\$ -	\$ 674,143	\$ 1,484	\$ 1,718,191
<u>LIABILITIES</u>					
Accounts Payable	\$ 50,397	\$ -	\$ -	\$ -	\$ 50,397
Due to Landowners	-	-	22,468	-	22,468
Accrued Taxes Payable	66	-	-	-	66
Deferred Revenue	27,834	-	-	-	27,834
Revenue Bonds Payable-Current	-	7,511,083	3,013,428	-	10,524,511
Due To Other Funds	-	-	7,615	-	7,615
TOTAL LIABILITIES	78,297	7,511,083	3,043,511	-	10,632,891
<u>FUND BALANCES</u>					
Restricted for:					
Debt Service	-	-	-	1,484	1,484
Assigned to:					
Reserves - Other	75,307	-	-	-	75,307
Unassigned:	888,960	(7,511,083)	(2,369,368)	-	(8,991,491)
TOTAL FUND BALANCES	\$ 964,267	\$ (7,511,083)	\$ (2,369,368)	\$ 1,484	\$ (8,914,700)
TOTAL LIABILITIES & FUND BALANCES	\$ 1,042,564	\$ -	\$ 674,143	\$ 1,484	\$ 1,718,191

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	SEP-19 ACTUAL
REVENUES					
Interest - Investments	\$ -	\$ -	\$ 16,362	\$ 16,362	\$ 1,062
Room Rentals	-	-	3,364	3,364	884
Interest - Tax Collector	-	-	456	456	-
Special Assmnts- Tax Collector	711,247	711,247	756,646	45,399	-
Special Assmnts- CDD Collected	46,523	46,523	46,523	-	-
Special Assmnts- Discounts	-	-	(20,277)	(20,277)	-
Other Miscellaneous Revenues	-	-	5	5	-
Pool Access Key Fee	-	-	349	349	-
TOTAL REVENUES	757,770	757,770	803,428	45,658	1,946
EXPENDITURES					
Administration					
P/R-Board of Supervisors	14,000	14,000	12,200	1,800	800
FICA Taxes	-	-	872	(872)	61
ProfServ-Arbitrage Rebate	1,000	1,000	1,200	(200)	1,200
ProfServ-Engineering	15,000	15,000	9,266	5,734	1,011
ProfServ-Legal Services	13,000	13,000	67,661	(54,661)	24,753
ProfServ-Mgmt Consulting Serv	102,730	102,730	102,730	-	8,561
ProfServ-Special Assessment	-	-	5,250	(5,250)	-
ProfServ-Trustee Fees	10,000	10,000	11,317	(1,317)	-
Auditing Services	3,900	3,900	3,900	-	-
Insurance - General Liability	3,025	3,025	5,807	(2,782)	57
Legal Advertising	1,800	1,800	1,862	(62)	105
Misc-Assessmnt Collection Cost	-	-	14,721	(14,721)	-
Dues, Licenses, Subscriptions	425	425	175	250	-
Total Administration	164,880	164,880	236,961	(72,081)	36,548
Public Safety					
Security Service - Sheriff	46,850	46,850	11,893	34,957	2,040
R&M-Gatehouse	492	492	309	183	-
Total Public Safety	47,342	47,342	12,202	35,140	2,040
Electric Utility Services					
Electricity - General	16,000	16,000	14,223	1,777	579
Electricity - Streetlighting	125,000	125,000	118,280	6,720	9,840
Electricity - Rec Center	12,250	12,250	11,820	430	899
Total Electric Utility Services	153,250	153,250	144,323	8,927	11,318

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	SEP-19 ACTUAL
<u>Water-Sewer Comb Services</u>					
Utility - Water	110,000	110,000	103,525	6,475	5,461
Backflow Assembly Testing	750	750	2,400	(1,650)	-
Total Water-Sewer Comb Services	110,750	110,750	105,925	4,825	5,461
<u>Flood Control/Stormwater Mgmt</u>					
R&M-Aquascaping	6,312	6,312	9,702	(3,390)	865
R&M-Fountain	2,500	2,500	1,250	1,250	500
R&M Lake & Pond Bank	5,000	5,000	9,401	(4,401)	-
Total Flood Control/Stormwater Mgmt	13,812	13,812	20,353	(6,541)	1,365
<u>Other Physical Environment</u>					
Contracts-Landscape	151,497	151,497	126,549	24,948	22,555
Insurance - General Liability	12,158	12,158	8,561	3,597	-
R&M-Entry Feature	4,000	4,000	42	3,958	-
R&M-Irrigation	3,500	3,500	27,149	(23,649)	800
Landscape Replacement	10,000	10,000	28,392	(18,392)	14,196
Annual Mulching & Tree Trimming	17,000	17,000	2,475	14,525	500
Misc-Decorative Lighting	500	500	30	470	-
Misc-Holiday Decor	1,500	1,500	-	1,500	-
Total Other Physical Environment	200,155	200,155	193,198	6,957	38,051
<u>Contingency</u>					
Misc-Contingency	63,895	63,895	81,498	(17,603)	3,041
Total Contingency	63,895	63,895	81,498	(17,603)	3,041
<u>Parks and Recreation - General</u>					
Contracts-Pools	9,000	9,000	9,450	(450)	1,125
Contracts-Pest Control	2,500	2,500	822	1,678	125
Telephone/Fax/Internet Services	2,500	2,500	1,698	802	-
R&M-Clubhouse	7,500	7,500	6,906	594	756
R&M-Fence	7,500	7,500	4,550	2,950	-
R&M-Pools	5,000	5,000	16,896	(11,896)	3,666
R&M-Fitness Equipment	3,000	3,000	5,414	(2,414)	-
R&M-Pressure Washing	500	500	4,100	(3,600)	-
R&M-Parks & Facilities	2,500	2,500	33,390	(30,890)	4,350
Gatehouse Repair & Maintenance	1,250	1,250	132	1,118	-
TV/Cable or Dish	852	852	1,279	(427)	124
Office Supplies	350	350	854	(504)	-
Clubhouse Cleaning Service G&A	750	750	2,758	(2,008)	245

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	SEP-19 ACTUAL
Dues, Licenses, Subscriptions	675	675	776	(101)	-
Cap Outlay - Other	-	-	9,490	(9,490)	9,490
Total Parks and Recreation - General	43,877	43,877	98,515	(54,638)	19,881
<u>Special Events</u>					
Misc-Special Events	5,000	5,000	-	5,000	-
Total Special Events	5,000	5,000	-	5,000	-
TOTAL EXPENDITURES	802,961	802,961	892,975	(90,014)	117,705
Excess (deficiency) of revenues					
Over (under) expenditures	(45,191)	(45,191)	(89,547)	(44,356)	(115,759)
<u>OTHER FINANCING SOURCES (USES)</u>					
Contribution to (Use of) Fund Balance	(45,191)	-	-	-	-
TOTAL FINANCING SOURCES (USES)	(45,191)	-	-	-	-
Net change in fund balance	\$ (45,191)	\$ (45,191)	\$ (89,547)	\$ (44,356)	\$ (115,759)
FUND BALANCE, BEGINNING (OCT 1, 2018)	1,053,814	1,053,814	1,053,814		
FUND BALANCE, ENDING	\$ 1,008,623	\$ 1,008,623	\$ 964,267		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	SEP-19 ACTUAL
REVENUES					
Interest - Investments	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	-	-	-	-	-
EXPENDITURES					
TOTAL EXPENDITURES	-	-	-	-	-
Excess (deficiency) of revenues Over (under) expenditures	-	-	-	-	-
Net change in fund balance	\$ -	\$ -	\$ -	\$ -	\$ -
FUND BALANCE, BEGINNING (OCT 1, 2018)	-	-	(7,511,083)		
FUND BALANCE, ENDING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (7,511,083)</u>		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	SEP-19 ACTUAL
REVENUES					
Interest - Investments	\$ -	\$ -	\$ 13,008	\$ 13,008	\$ 1,077
Special Assmnts- Tax Collector	512,659	512,659	516,263	3,604	-
Special Assmnts- Prepayment	-	-	385,903	385,903	-
Special Assmnts- CDD Collected	-	-	25,465	25,465	-
Special Assmnts- Delinquent	-	-	776	776	-
Special Assmnts- Discounts	-	-	(13,884)	(13,884)	-
TOTAL REVENUES	512,659	512,659	927,531	414,872	1,077
EXPENDITURES					
Administration					
Misc-Assessmnt Collection Cost	-	-	10,044	(10,044)	-
Total Administration	-	-	10,044	(10,044)	-
Debt Service					
Principal Debt Retirement A-1	-	-	125,000	(125,000)	-
Principal Debt Retirement A-2	-	-	80,000	(80,000)	-
Prepayments Series A-2	-	-	365,000	(365,000)	-
Interest Expense Series A-1	-	-	201,825	(201,825)	-
Interest Expense Series A-2	-	-	127,091	(127,091)	-
DS Costs-Miscellaneous	512,659	512,659	-	512,659	-
Total Debt Service	512,659	512,659	898,916	(386,257)	-
TOTAL EXPENDITURES	512,659	512,659	908,960	(396,301)	-
Excess (deficiency) of revenues Over (under) expenditures	-	-	18,571	18,571	1,077
OTHER FINANCING SOURCES (USES)					
Operating Transfers-Out	-	-	(1,480)	(1,480)	-
TOTAL FINANCING SOURCES (USES)	-	-	(1,480)	(1,480)	-
Net change in fund balance	\$ -	\$ -	\$ 17,091	\$ 17,091	\$ 1,077
FUND BALANCE, BEGINNING (OCT 1, 2018)	(2,386,459)	(2,386,459)	(2,386,459)		
FUND BALANCE, ENDING	\$ (2,386,459)	\$ (2,386,459)	\$ (2,369,368)		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	SEP-19 ACTUAL
<u>REVENUES</u>					
Interest - Investments	\$ -	\$ -	\$ 4	\$ 4	\$ -
TOTAL REVENUES	-	-	4	4	-
<u>EXPENDITURES</u>					
TOTAL EXPENDITURES	-	-	-	-	-
Excess (deficiency) of revenues Over (under) expenditures	-	-	4	4	-
<u>OTHER FINANCING SOURCES (USES)</u>					
Interfund Transfer - In	-	-	1,480	1,480	-
TOTAL FINANCING SOURCES (USES)	-	-	1,480	1,480	-
Net change in fund balance	\$ -	\$ -	\$ 1,484	\$ 1,484	\$ -
FUND BALANCE, BEGINNING (OCT 1, 2018)	-	-	-		
FUND BALANCE, ENDING	\$ -	\$ -	\$ 1,484		

**Concorde Estates
Community Development District**

Supporting Schedules

September 30, 2019

Non-Ad Valorem Special Assessments
Osceola County Tax Collector - Monthly Collection Report
For the Fiscal Year ending September 2019

					ALLOCATION BY FUND	
DATE	NET AMOUNT	DISCOUNT/ (PENALTIES)	TAX	GROSS	GENERAL	SERIES 2011
RECEIVED	RECEIVED	AMOUNT	COLLECTOR	AMOUNT RECEIVED	FUND 001	GROSS ASSESSMENTS
Assessments Levied FY 2019				\$1,272,909	\$756,646	\$516,263
Allocation %				100.00%	59.44%	40.56%
11/09/18	8,848	505	180	9,533	5,666	3,866
11/21/18	158,420	6,736	3,233	168,389	100,094	68,295
12/07/18	694,766	29,540	14,179	738,485	438,972	299,513
12/21/18	28,540	1,038	582	30,161	17,928	12,232
01/11/19	4,287	118	87	4,492	2,670	1,822
01/11/19	42,326	1,336	864	44,526	26,467	18,059
02/13/19	25,725	554	525	26,804	15,933	10,871
02/13/19	659	21	13	693	412	281
03/08/19	23,475	242	479	24,196	14,383	9,813
04/05/19	36,851	-	752	37,603	22,352	15,251
04/09/19	4,885	-	100	4,985	2,963	2,022
05/09/19	556	-	11	568	338	230
05/09/19	19,282	(471)	394	19,205	11,416	7,789
06/21/19	11,939	(355)	244	11,828	7,031	4,797
06/21/19	152,866	(4,543)	3,120	151,443	90,021	61,422
TOTAL	\$ 1,213,426	\$ 34,719	\$ 24,764	\$ 1,272,908	\$ 756,646	\$ 516,263

% Collected 100% 100% 100%

TOTAL OUTSTANDING	\$ 0	\$ 0	\$ 0
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Cash and Investment Report
September 30, 2019

<u>ACCOUNT NAME</u>	<u>MATURITY</u>	<u>BANK NAME</u>	<u>YIELD</u>	<u>BALANCE</u>
GENERAL FUND				
Checking Account - Operating		Bank United	0.00%	\$ 132,213
			Subtotal	<u>\$ 132,213</u>
Money Market		Bank United	1.50%	\$ 837,401
				<u>\$ 837,401</u>
DEBT SERVICE FUNDS				
Series 2011 Interest Fund (A-1)		US Bank		\$ 7,615 (1)
Series 2011 Prepayment Account B		US Bank		687 (1)
Series 2011 Prepayment Fund (A-2)		US Bank		105,903 (1)
Series 2011 Reserve Fund (A-1)		US Bank		322,813 (1)
Series 2011 Revenue Fund (A-1)		US Bank		160,961 (1)
Series 2011 Revenue Fund (A-2)		US Bank		56,029 (1)
Series 2011 Revenue Fund B		US Bank		33 (1)
Series 2017 Revenue Fund B		US Bank		1,484 (1)
			Subtotal	<u>\$ 655,525</u>
			Total	<u><u>\$ 1,625,138</u></u>

NOTE 1 - Invested in Fidelity Govt Portfolio

CONCORDE ESTATES
Community Development District

Payment Register by Fund
For the Period from 9/1/19 to 9/30/19
(Sorted by Check / ACH No.)

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
<u>GENERAL FUND - 001</u>							
CHECK # 5256							
001	09/05/19	CHURCHILL GROUP HOLDINGS	10574	AUG CHEMICALS	R&M-Pools	546074-57201	\$576.40
001	09/05/19	CHURCHILL GROUP HOLDINGS	10543	AUG POOL/SPA MAINT - 5 VISITS	Contracts-Pools	534078-57201	\$1,125.00
Check Total							\$1,701.40
CHECK # 5258							
001	09/05/19	CAPITAL LAND MANAGEMENT CORP	205904	AUG LANDSCP & IRRIG	Contracts-Landscape	534050-53908	\$12,200.00
001	09/05/19	CAPITAL LAND MANAGEMENT CORP	205904	AUG LANDSCP & IRRIG	R&M-Irrigation	546041-53908	\$800.00
Check Total							\$13,000.00
CHECK # 5259							
001	09/05/19	ORLANDO SENTINEL	008364614000	7/1-7/31/19 ONLINE CLASSIFIED	Legal Advertising	548002-51301	\$1,048.98
001	09/05/19	ORLANDO SENTINEL	000954880000CM	8/6/18-DUPLICATE PAYMENT	Legal Advertising	548002-51301	(\$365.68)
Check Total							\$683.30
CHECK # 5260							
001	09/05/19	BOYD CIVIL ENGINEERING, INC.	02415	7/29-9/1/19 GEN ENGINEERING	ProfServ-Engineering	531013-51501	\$437.50
Check Total							\$437.50
CHECK # 5261							
001	09/05/19	U.S. BANK	080719	SERS 2011 TRUSTEE 7/1-6/30/20	ADMIN FEE	531045-51301	\$2,227.50
001	09/05/19	U.S. BANK	080719	SERS 2011 TRUSTEE 7/1-6/30/20	ProfServ-Trustee Fees	531045-51301	\$5,387.50
Check Total							\$7,615.00
CHECK # 5262							
001	09/05/19	SITEX AQUATICS, LLC	3110A	AUG LAKE MAINT	R&M-Aquascaping	546006-53801	\$865.00
001	09/05/19	SITEX AQUATICS, LLC	3163A	SEPT LAKE MAINT	R&M-Aquascaping	546006-53801	\$865.00
Check Total							\$1,730.00
CHECK # 5263							
001	09/09/19	ENHANCED BUSINESS SOLUTIONS	081619	CLEAN UP & RPR SPLASH PAD AREA	5000	546225-57201	\$1,925.00
001	09/09/19	ENHANCED BUSINESS SOLUTIONS	082019	POOL PRVCY SCREEN	R&M-Parks & Facilities	546225-57201	\$2,850.00
Check Total							\$4,775.00
CHECK # 5264							
001	09/17/19	YOUNG QUALLS, P.A.	15846	AUG GEN COUNSEL	ProfServ-Legal Services	531023-51401	\$6,770.50
Check Total							\$6,770.50

CONCORDE ESTATES
Community Development District

Payment Register by Fund
For the Period from 9/1/19 to 9/30/19
(Sorted by Check / ACH No.)

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 5266							
001	09/17/19	ENHANCED BUSINESS SOLUTIONS	091219	INSTL GATE & DOOR-DEPOSIT	R&M-Parks & Facilities	546225-57201	\$1,050.00
Check Total							\$1,050.00
CHECK # 5267							
001	09/17/19	ENHANCED BUSINESS SOLUTIONS	091119	BRUSH RMVL-DEPOSIT	R&M-Parks & Facilities	546225-57201	\$1,400.00
Check Total							\$1,400.00
CHECK # 5268							
001	09/17/19	ENHANCED BUSINESS SOLUTIONS	082819	3 ADD'T ROLLS PRVCY SCRIN	R&M-Parks & Facilities	546225-57201	\$500.00
Check Total							\$500.00
CHECK # 5270							
001	09/19/19	SAMMY LEE ROMAN	3079	SEPT PEST CONTROL	Contracts-Pest Control	534125-57201	\$125.00
Check Total							\$125.00
CHECK # 5271							
001	09/19/19	MAGNOSEC CORP	270	8/26-9/8/19 SECURITY	R&M-Parks & Facilities	546225-57201	\$425.00
001	09/19/19	MAGNOSEC CORP	263	8/12-8/25/19 SECURITY	Security Service- Sheriff	534365-52001	\$1,088.00
Check Total							\$1,513.00
CHECK # 5272							
001	09/24/19	INFRAMARK, LLC	44559	SEPT 2019 MNGT FEES	ADMIN FEES	531027-51201	\$4,773.33
001	09/24/19	INFRAMARK, LLC	44559	SEPT 2019 MNGT FEES	AMENITY MNG	531027-51201	\$3,787.50
001	09/24/19	INFRAMARK, LLC	44559	SEPT 2019 MNGT FEES	WO 0151052	549900-57201	\$290.00
001	09/24/19	INFRAMARK, LLC	44559	SEPT 2019 MNGT FEES	WO 0151050 & WO 0151051	549900-57201	\$1,840.00
001	09/24/19	INFRAMARK, LLC	44559	SEPT 2019 MNGT FEES	COPIES	549900-57201	\$57.25
001	09/24/19	INFRAMARK, LLC	44559	SEPT 2019 MNGT FEES	POSTAGE	549900-57201	\$10.00
001	09/24/19	INFRAMARK, LLC	44559	SEPT 2019 MNGT FEES	Misc-Contingency	549900-57201	\$843.92
Check Total							\$11,602.00
CHECK # 5273							
001	09/24/19	EGIS INSURANCE ADVISORS, LLC	9701	ADDED ATV KAWASAKI TO EXISTING POLICY	Insurance - General Liability	545002-51301	\$57.00
Check Total							\$57.00

CONCORDE ESTATES
Community Development District
Payment Register by Fund
For the Period from 9/1/19 to 9/30/19
(Sorted by Check / ACH No.)

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 5278							
001	09/26/19	CHURCHILL GROUP HOLDINGS	10638	SEPT POOL/SPA MAINT - 5 VISITS	Contracts-Pools	534078-57201	\$1,125.00
001	09/26/19	CHURCHILL GROUP HOLDINGS	19307	RPR POOL ADA BATTERY	R&M-Pools	546074-57201	\$489.00
001	09/26/19	CHURCHILL GROUP HOLDINGS	19310	INSTALL NEW DE GRIDS	R&M-Pools	546074-57201	\$2,319.00
001	09/26/19	CHURCHILL GROUP HOLDINGS	19309	INSTALL NEW SUMP PUMP	R&M-Pools	546074-57201	\$389.00
Check Total							\$4,322.00
CHECK # 5279							
001	09/26/19	DUVAL LANDSCAPE MAINTENANCE, LLC.	080919-FINAL	FINAL PAYMENT	Contracts-Landscape	534050-53908	\$10,355.13
Check Total							\$10,355.13
CHECK # 5280							
001	09/26/19	CAPITAL LAND MANAGEMENT CORP	206014	SEPT LANDSCP & IRRIG	Contracts-Landscape	534050-53908	\$12,200.00
001	09/26/19	CAPITAL LAND MANAGEMENT CORP	206014	SEPT LANDSCP & IRRIG	R&M-Irrigation	546041-53908	\$800.00
Check Total							\$13,000.00
CHECK # 5281							
001	09/26/19	WASTE PRO - ORLANDO	0000989334	AUG WASTE SERVICE	R&M-Parks & Facilities	546225-57201	\$75.00
Check Total							\$75.00
CHECK # 5282							
001	09/26/19	MAGNOSEC CORP	261	7/29-8/11/19 SECURITY SERVICES	Misc-Contingency	549900-53985	\$952.00
Check Total							\$952.00
CHECK # 5283							
001	09/26/19	KISSIMMEE MOTORSPORTS INC.	091819	PURCHASE OF MULE	Capital Outlay	564002-57201	\$9,489.75
Check Total							\$9,489.75
CHECK # 632							
001	09/18/19	CONCORDE ESTATES CDD	091619	TRFR FROM BU MM TO CK	Cash with Fiscal Agent	103000	\$50,000.00
Check Total							\$50,000.00
CHECK # DD150							
001	09/10/19	KUA - ACH	082619 ACH	7/18-8/23/19 UTILITY SRVCS	Electricity - Rec Center	543040-53100	\$823.86
001	09/10/19	KUA - ACH	082619 ACH	7/18-8/23/19 UTILITY SRVCS	Electricity - Streetlighting	543013-53100	\$5,545.99
001	09/10/19	KUA - ACH	082619 ACH	7/18-8/23/19 UTILITY SRVCS	Electricity - General	543006-53100	\$1,018.08
Check Total							\$7,387.93

CONCORDE ESTATES
Community Development District

Payment Register by Fund
For the Period from 9/1/19 to 9/30/19
(Sorted by Check / ACH No.)

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # DD151							
001	09/10/19	TOHO WATER AUTHORITY - ACH	081619 ACH	7/15-8/16/19 UTILITY SRVCS	Utilitiy-Water	543018-53601	\$3,801.04
Check Total							\$3,801.04
CHECK # DD153							
001	09/24/19	BRIGHT HOUSE NETWORKS - ACH	026041204091019 ACH	9/8-10/7/19 SERVICE	TV/Cable or Dish	549112-57201	\$124.45
Check Total							\$124.45
CHECK # DD154							
001	09/28/19	KUA - ACH	091919-ACH	8/10-9/9/19 ELEC ACH	Electricity - Streetlighting	543013-53100	\$4,308.16
Check Total							\$4,308.16
CHECK # 5274							
001	09/26/19	VICTOR CRUZ	PAYROLL	September 26, 2019 Payroll Posting			\$164.70
Check Total							\$164.70
CHECK # 5275							
001	09/26/19	MICHAEL A. BARBUCK	PAYROLL	September 26, 2019 Payroll Posting			\$184.70
Check Total							\$184.70
CHECK # 5276							
001	09/26/19	CESAR A. GOYETCHE	PAYROLL	September 26, 2019 Payroll Posting			\$184.70
Check Total							\$184.70
CHECK # 5277							
001	09/26/19	MARTHA MENDEZ-LAND	PAYROLL	September 26, 2019 Payroll Posting			\$184.70
Check Total							\$184.70
Fund Total							\$157,493.96

CONCORDE ESTATES
Community Development District

Payment Register by Fund
 For the Period from 9/1/19 to 9/30/19
 (Sorted by Check / ACH No.)

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
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2011 DEBT SERVICE FUND - 202

CHECK # 5265

202	09/17/19	CONCORDE ESTATES C/O U.S. BANK	091319	TRNFR ASSESS (SERIES 2011 A-2)	Due From Other Funds	131000	\$775.50
Check Total							<u>\$775.50</u>

CHECK # 5269

202	09/18/19	CONCORDE ESTATES C/O U.S. BANK	091319-2011 A-2	CDD ASSESS (SERIES 2011 A-2)	Due From Other Funds	131000	\$3,487.40
Check Total							<u>\$3,487.40</u>

Fund Total	<u>\$4,262.90</u>
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Total Checks Paid	\$161,756.86
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Notes to the Financial Statements
September 30, 2019

Financial Overview / Highlights

- ▶ Assessments receivable includes outstanding assessments due in FY 2019 and prior years.
- ▶ Due To/From Other Funds-Assessments were transferred between funds in October.
- ▶ Revenue Bonds Payable-Current represents series 2004 and 2011B matured principal and accrued interest.

Variance Analysis

Account Name	YTD Budget	YTD Actual	% of Budget	Explanation
Expenditures				
<u>Administrative</u>				
FICA Taxes	\$0	\$872		Payroll taxes.
ProfServ-Arbitrage Rebate	\$1,000	\$1,200	120%	Arbitrage services for district bonds provided by LLS Tax Solutions.
ProfServ-Legal Services	\$13,000	\$67,661	520%	Young Qualls provides general matter services including assessment collection matters from Avex Homes.
ProfServ-Special Assessment	\$0	\$5,250		Special assessment roll services for FY 2019 provided by Rizzetta.
ProfServ-Trustee Fees	\$10,000	\$11,317	113%	Series 2011 and 2017 trustee services provided by U.S. Bank.
Insurance-General Liability	\$3,025	\$5,807	192%	EGIS general liability and public officials insurance.
Legal Advertising	\$1,800	\$1,862	103%	Orlando Sentinal meeting and rfp notifications.
Miscellaneous-Assessment Collection Cost	\$0	\$14,721		Tax collector commission withheld from assessment distributions.
<u>Water-Sewer Comb Services</u>				
Backflow Assembly Testing	\$750	\$2,400	320%	AZ backflow testing and preventers.
<u>Flood Control/Stormwater Mgmt</u>				
R&M-Aquascaping	\$6,312	\$9,702	154%	Includes monthly aquatic maintenance by Sitex Aquatics.
R&M-Lake and Pond Bank	\$5,000	\$9,401	188%	Includes stormwater maintenance and aquatic plants.

Notes to the Financial Statements
September 30, 2019

<u>Account Name</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>% of Budget</u>	<u>Explanation</u>
<u>Other Physical Environment</u>				
R&M-Irrigation	\$3,500	\$27,149	776%	Various irrigation repairs by Duval Landscape Maint.
Landscape Replacement	\$10,000	\$28,392	284%	Landscape enhancement service provided by Capital Land Management.
<u>Contingency</u>				
Misc.-Contingency	\$63,895	\$81,498	128%	Includes reserve study final payment, stop payment fees, misc. field jobs (Inframark), bush hog (\$7,400), furniture purchase and repair, asphalt repairs, land survey, methodology report and camera installation.
<u>Parks and Recreation</u>				
Contracts-Pools	\$9,000	\$9,450	105%	Churchill Group Holdings. Five visits in August and September.
R&M-Pools	\$5,000	\$16,896	338%	Pool chemicals, new pump installation, ADA lift battery and incidentals repairs.
R&M-Fitness Equipment	\$3,000	\$5,414	180%	New elliptical trainer and various equipment repairs.
R&M-Pressure Washing	\$500	\$4,100	820%	Pressure washing services provided by Inframark.
R&M-Parks and Facilities	\$2,500	\$33,390	1336%	Volleyball court repair.
TV-Cable or Dish	\$852	\$1,279	150%	District switched from Direct TV to Bright House.
Office Supplies	\$350	\$854	244%	Inframark reimbursement.
Clubhouse Cleaning Service G&A	\$750	\$2,758	368%	Amenity cleaning services provided by Cleanwel, Inc. and cleaning supplies.
Dues, Licenses, Subscriptions	\$675	\$776	115%	Pool permits.
Capital Outlay - Other	\$0	\$9,490		Purchase of mule.

7Aiii.

**CONCORDE ESTATES
COMMUNITY DEVELOPMENT DISTRICT**

Motion: Assigning Fund Balance as of 9/30/19

The Board hereby assigns the FY 2019 Reserves as follows:

General Fund (001)

Reserves - Other	\$75,307
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7Aiv.

RESOLUTION 2020-2

**A RESOLUTION AMENDING CONCORDE ESTATES
COMMUNITY DEVELOPMENT DISTRICT GENERAL FUND
BUDGET FOR FISCAL YEAR 2019**

WHEREAS, the Board of Supervisors, hereinafter referred to as the “Board”, of CONCORDE ESTATES Community Development District, hereinafter referred to as “District”, adopted a General Fund budget for Fiscal Year 2019, and

WHEREAS, the Board desires to reallocate funds budgeted to reappropriate Revenues and Expenditures approved during the Fiscal Year.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CONCORDE ESTATES COMMUNITY DEVELOPMENT DISTRICT THE FOLLOWING:

1. The General Fund budget is hereby amended in accordance with Exhibits “A” attached.
2. This resolution shall become effective this 30th day of October, 2019 and be reflected in the monthly and Fiscal Year End 9/30/2019 Financial Statements and Audit Report of the District.

**CONCORDE ESTATES
Community Development District**

By: _____
Chairperson, Victor Cruz

Attest:

By: _____
Secretary, Kristen Suit

Proposed Budget Amendment
For the Period Ending September 30, 2019

ACCOUNT DESCRIPTION	CURRENT BUDGET	PROPOSED AMENDMENT	FINAL BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES					
Interest - Investments	\$ -	\$ -	\$ -	\$ 16,362	\$ 16,362
Room Rentals	-	-	-	3,364	3,364
Interest - Tax Collector	-	-	-	456	456
Special Assmnts- Tax Collector	711,247	-	711,247	756,646	45,399
Special Assmnts- CDD Collected	46,523	-	46,523	46,523	-
Special Assmnts- Discounts	-	-	-	(20,277)	(20,277)
Other Miscellaneous Revenues	-	-	-	5	5
Pool Access Key Fee	-	-	-	349	349
TOTAL REVENUES	757,770	-	757,770	803,428	45,658
EXPENDITURES					
Administration					
P/R-Board of Supervisors	14,000	-	14,000	12,200	1,800
FICA Taxes	-	-	-	872	(872)
ProfServ-Arbitrage Rebate	1,000	-	1,000	1,200	(200)
ProfServ-Engineering	15,000	-	15,000	9,266	5,734
ProfServ-Legal Services	13,000	55,000	68,000	67,661	339
ProfServ-Mgmt Consulting Serv	102,730	-	102,730	102,730	-
ProfServ-Special Assessment	-	-	-	5,250	(5,250)
ProfServ-Trustee Fees	10,000	-	10,000	11,317	(1,317)
Auditing Services	3,900	-	3,900	3,900	-
Insurance - General Liability	3,025	-	3,025	5,807	(2,782)
Legal Advertising	1,800	-	1,800	1,862	(62)
Misc-Assessmnt Collection Cost	-	-	-	14,721	(14,721)
Dues, Licenses, Subscriptions	425	-	425	175	250
Total Administration	164,880	55,000	219,880	236,961	(17,081)
Public Safety					
Security Service - Sheriff	46,850	-	46,850	11,893	34,957
R&M-Gatehouse	492	-	492	309	183
Total Public Safety	47,342	-	47,342	12,202	35,140
Electric Utility Services					
Electricity - General	16,000	-	16,000	14,223	1,777
Electricity - Streetlighting	125,000	-	125,000	118,280	6,720
Electricity - Rec Center	12,250	-	12,250	11,820	430
Total Electric Utility Services	153,250	-	153,250	144,323	8,927

Proposed Budget Amendment
For the Period Ending September 30, 2019

ACCOUNT DESCRIPTION	CURRENT BUDGET	PROPOSED AMENDMENT	FINAL BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>Water-Sewer Comb Services</u>					
Utility - Water	110,000	-	110,000	103,525	6,475
Backflow Assembly Testing	750	-	750	2,400	(1,650)
Total Water-Sewer Comb Services	110,750	-	110,750	105,925	4,825
<u>Flood Control/Stormwater Mgmt</u>					
R&M-Aquascaping	6,312	-	6,312	9,702	(3,390)
R&M-Fountain	2,500	-	2,500	1,250	1,250
R&M Lake & Pond Bank	5,000	-	5,000	9,401	(4,401)
Total Flood Control/Stormwater Mgmt	13,812	-	13,812	20,353	(6,541)
<u>Other Physical Environment</u>					
Contracts-Landscape	151,497	-	151,497	126,549	24,948
Insurance - General Liability	12,158	-	12,158	8,561	3,597
R&M-Entry Feature	4,000	-	4,000	42	3,958
R&M-Irrigation	3,500	-	3,500	27,149	(23,649)
Landscape Replacement	10,000	-	10,000	28,392	(18,392)
Annual Mulching & Tree Trimming	17,000	-	17,000	2,475	14,525
Misc-Decorative Lighting	500	-	500	30	470
Misc-Holiday Decor	1,500	-	1,500	-	1,500
Total Other Physical Environment	200,155	-	200,155	193,198	6,957
<u>Contingency</u>					
Misc-Contingency	63,895	18,000	81,895	81,498	397
Total Contingency	63,895	18,000	81,895	81,498	397
<u>Parks and Recreation - General</u>					
Contracts-Pools	9,000	-	9,000	9,450	(450)
Contracts-Pest Control	2,500	-	2,500	822	1,678
Telephone/Fax/Internet Services	2,500	-	2,500	1,698	802
R&M-Clubhouse	7,500	-	7,500	6,906	594
R&M-Fence	7,500	-	7,500	4,550	2,950
R&M-Pools	5,000	15,000	20,000	16,896	3,104
R&M-Fitness Equipment	3,000	-	3,000	5,414	(2,414)
R&M-Pressure Washing	500	-	500	4,100	(3,600)
R&M-Parks & Facilities	2,500	35,000	37,500	33,390	4,110
Gatehouse Repair & Maintenance	1,250	-	1,250	132	1,118
TV/Cable or Dish	852	-	852	1,279	(427)
Office Supplies	350	-	350	854	(504)
Clubhouse Cleaning Service G&A	750	-	750	2,758	(2,008)

Proposed Budget Amendment
For the Period Ending September 30, 2019

ACCOUNT DESCRIPTION	CURRENT BUDGET	PROPOSED AMENDMENT	FINAL BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
Dues, Licenses, Subscriptions	675	-	675	776	(101)
Cap Outlay - Other	-	10,000	10,000	9,490	510
Total Parks and Recreation - General	43,877	60,000	103,877	98,515	5,362
<u>Special Events</u>					
Misc-Special Events	5,000	-	5,000	-	5,000
Total Special Events	5,000	-	5,000	-	5,000
TOTAL EXPENDITURES	802,961	133,000	935,961	892,975	42,986
Excess (deficiency) of revenues					
Over (under) expenditures	(45,191)	(133,000)	(178,191)	(89,547)	88,644
Net change in fund balance	(45,191)	(133,000)	(178,191)	(89,547)	88,644
FUND BALANCE, BEGINNING (OCT 1, 2018)	1,053,814	-	1,053,814	1,053,814	-
FUND BALANCE, ENDING	\$ 1,008,623	\$ (133,000)	\$ 875,623	\$ 964,267	\$ 88,644

7Bi.

Agenda Page 67

Bid Expiration Date (45 DAYS)

1305 Central Park Drive
Sanford, FL 32771 USA

Bill To:

CONCORDE ESTATES CDD
C/O INFRAMARK
313 CAMPUS STREET
CELEBRATION, FL 34747

Ship To:

PARKVIEW AT LAKESHORE
POINCIANA, FL

THIS IS A BID/ESTIMATE

Customer	Ship Via	F.O.B.	Terms	Purchase Order Number	Salesperson	Reference No.
492084	OUR TRUCK	SANFORD, FL	Net 10 Days		WS	
Qty. Ordered	Qty. Shipped	Item Number	Unit of Measure	Required Date	Unit Price	Extended Price
	Back Ordered	Item Description (Customer Part No.)			Discount % Tax	
1	0	2822029330 EA	09/09/19	1195.00		836.50
		10 HP Franklin Deluxe Control Box		30.000 Y		
6.00	0.00	LABOR HR	09/09/19	90.00		378.00
		MAN HOURS LABOR		30.000 Y		
		REPLACE CONTROL BOX. CLEAN UP J-BOX. PULL WIRE INTO CONTROL BOX.				
<div style="display: flex; justify-content: space-between;"> <div> <p><i>Victor Cruz</i></p> <hr/> <p>Approved by:</p> <p><i>Victor Cruz</i></p> <hr/> <p>Name Chairman</p> <p>Concorde Estates CDD</p> </div> <div> <p>10/16/2019</p> <hr/> <p>(Date)</p> <hr/> <p>(Date)</p> </div> </div>						
Non Taxable Subtotal						0.00
Taxable Subtotal						1214.50
Tax (7.000%)						85.02
Total Order						1299.52

7Bii



PROPOSAL



Date: 9/17/19

PROPERTY: Concorde Estates CDD
3151 Georgian Bay Lane
Kissimmee, FL 34746

SCOPE OF WORK: Remove two Oak Trees that have fallen over from the natural area, onto the common area fence, causing an obstruction on the walking path.



- This area is located on Grasmere View Pkwy North across from Jubilee Rd.
- CLM to have both trees cut away from fence and disposed back into natural area.

Grand Total: \$ 500.00

Payment due within 15 days of completion of the above proposed work.
If there are any questions, please contact me at your earliest convenience.
An acceptance of this proposal within 30 days shall constitute a contract between us.
Beyond 30 days the above prices are subject to review.

Date of Acceptance 09/18/2019 Estimated By: Eartie Flener

Victor Cruz
Signature

Eartie Flener
Signature

7Biii.



Invoice

September 5, 2019

QUOTE

COMING FROM:

Enhanced Business Solutions

3005 Siesta View Dr.

Kissimmee, FL 34744

(407) 633-9557

GOING TO:

Concorde estates

Cdd

COMPLETED BY: A.Torres

TERMS: Half deposit

ITEM #	DESCRIPTION/COMMENTS	Qty	Amount Due
	Install 16 feet of black aluminum powder coat gate		
	To include a 6 foot door		
	Permanently attached to floor and walls		
	1 day job once deposit is received		
	Deposit needed before beginning		
	Invoice includes all labor,rentals and debris removal		
			\$ 2,100.00

MEMO / NOTES:

Work will include pre and post-work inspection with electronic photographs sent to appropriate parties. The fees paid will include all other expenses to include but not limited to: permits, authorizations and disposal fees.

APPROVED BY: *Victor Cruz* 09/06/2019

S. ESPAILLAT

Victor Cruz
Chairman
Concorde Estates CDD